

	<i>Republic of the Philippines</i> DEPARTMENT OF EDUCATION Cordillera Administrative Region SCHOOLS DIVISION OF BENGUET Wangal, La Trinidad, Benguet 2601 Office of the SDS: (074) 422-6570 (telefax); Administrative Office: (074) 422-3790; Accounting Office: (074) 422-7501; Supply Office: (074) 424-2863; Lobby/Officer of the Day: (074) 422-2001		Document Code: Revision: 00
	DIVISION MEMORANDUM No. <u>322</u> s. 2018		Name of Office: SGOD-Youth Formation

TO: Chief SGOD and CID
All Public Schools District Supervisors and Coordinating Principals
All Public Elementary & Secondary School Heads
Concerned Teacher Participants


DEC 17 2018


FROM: Office of the Schools Division Superintendent

SUBJECT: **TRAINING OF TRAINERS (TOT) ON MENTAL HEALTH AND PSYCHO SOCIAL SUPPORT**

DATE: 13 December 2018

1. In compliance with the invitation letter of IsraAID Philippines Global Humanitarian Foundation Inc. and Provincial Capitol of Benguet- Office of the Governor, the Schools Division of Benguet will participate in the conduct of **Four (4) day Training of Trainers (TOT) on Mental Health and Psycho Social Support on December 18-21, 2018** from 8:30AM-4:30PM (specific venue shall be announced soon).
2. The training aims to:
 - a. provide ^{knowledge and skills} specialized trainings in psychosocial support, psychological first aid (PFA) and resilience building for teachers who works with vulnerable populations, such as school children in times of crises and;
 - b. capacitate teachers as service providers where they are to identify and attend to the psychosocial needs of the populations they work with.
3. Meals and snacks shall be provided by the organizers while accommodation, transportation and other relevant expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
4. Participants are selected School Heads and Teacher and Youth Formation Coordinators of the Division Office. *Please see attached list of participants.* They shall be entitled to four (4) days service credits in accordance with DepEd Order No. 53 s. 2003 entitled, "Updated Guidelines on the Grant of Vacation Service Credits to Teachers".
5. The participants shall echo the training in their respective schools and Districts.
6. For confirmation and other concerns, please contact Kenneth W. Kelcho at 0929-484-6740;
7. Immediate dissemination of and strict compliance with this memorandum is desired.


MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

Enclosure to Division Memo No. 322, s.2018

	Name		School/District
1	Atok	Mercedes Cay-an	Aduyonan ES
2	Atok	Jocelyn Agayao	Camp 30 NHS
3	Bakun	Sonny Dokipen	Bakun NHS
4	Bakun	Marcelo Bag-ayan	Tanas ES
5	SDO Benguet	Kenneth W. Kelcho	SDO
6	SDO Benguet	Joven B. Agtani	SDO
7	Bokod	Eden Grace Balagsa	Ambuclao ES
8	Bokod	Arnel Cawa-ing	Daklan NHS
9	Buguias	Cynthia Calavera	Bangao NHS
10	Buguias	Jocelyn Langbis	Buguias CS
11	Itogon I	Clark Panangwe	Alejo Pacalso MNHS
12	Itogon I	Imelda Espintu	Ucab ES
13	Itogon II	Adela Lumbag	Dalicno ES
14	Itogon II	Sherryl Zarate	Loacan NHS
15	Kabayan	Rowena Lawaguey	Kab. Bo. ES
16	Kabayan	Karen Dicbas	Adaoy NHS Main
19	Kibungan	Jerlyn Altiyen	Madaymen NHS
20	Kibungan	Julita Tibangay	Kibungan ES
17	La Trinidad	Zaldy Binlayan	Benguet NHS Main
18	La Trinidad	Loma Yaco	Benguet NHS Main
21	La Trinidad	Shirley Comila	Puguis ES
22	La Trinidad	Eleanor Cayat	Benguet NHS Main
23	Mankayan	Jovelyn Cayapa	Sapid ES
24	Mankayan	Wilfred Mendoza	Bedbed NHS
25	Sablan	Loma Abad	Sablan NHS
26	Sablan	Jennifer Calado	Sablan CS
27	Tuba	Adina Awingan	Kiwas ES
28	Tuba	Ruby Payang	Tuba NHS
29	Tublay	Jaquiline Ocbus	TSHI Ext
30	Tublay	Arlene Calading	Basil ES